

**MEETING MINUTES OF THE BOARD OF DIRECTORS  
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, February 29, 2012 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:05 p.m. and asked for a roll call. The results were as follows:

John Amato	Present
Jay H. Banks	Present
James Besselman	Absent
Cynthia Butler-McIntyre	Absent
Klara B. Cvitanovich	Present
Alfred L. Groos	Absent
Don Hubbard	Present
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present
James Bryan Wagner	Absent

The total number present at roll call was eight (8).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of January 25, 2012. Vice Chairman Suggs moved approval, seconded by Director Hubbard. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Sawyers moved approval of the contract with Carson Elevator to provide elevator and escalator maintenance services. Motion seconded by Vice Chairman Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Integrated Data Systems, LLC to provide primary and secondary telephone PRI Services. Motion seconded by Director Banks. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Dell Marketing, L.P. to purchase servicer licenses and software. Motion seconded by Vice Chairman Suggs. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications reports.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Vice Chairman Suggs moved adjournment, seconded by Director Cvitanovich. **Motion approved** and the meeting adjourned at 2:19 p.m.

**ATTEST:** \_\_\_\_\_  
**FRED SAWYERS, TREASURER**

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS  
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, February 29, 2012 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:20 p.m. and asked for a roll call. The results were as follows:

John Amato	Present
Jay H. Banks	Present
James Besselman	Absent
Cynthia Butler-McIntyre	Absent
Klara B. Cvitanovich	Present
Alfred L. Groos	Absent
Don Hubbard	Present
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present
James Bryan Wagner	Absent

The total number present at roll call was eight (8).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of December 14, 2011. Vice President Suggs moved approval, seconded by Commissioner Cvitanovich. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Sawyers moved approval of the Citadel Builders, LLC for renovations for the Great Hall. Motion seconded by Commissioner Hubbard. **Motion approved.**

Vice President Suggs moved approval of the General Liability Insurance Policy. Motion seconded by Commissioner Cvitanovich.

Vice President Suggs moved approval of the Excess Liability Insurance Policy. Motion seconded by Commissioner Cvitanovich.

Vice President Suggs moved approval of the Commercial Property Insurance Policy. Motion seconded by Commissioner Cvitanovich.

Vice President Suggs moved approval of the Combined Auto Liability, Physical Damage and Garage Keepers Legal Liability Insurance Policies. Motion seconded by Commissioner Cvitanovich.

Treasurer Sawyers moved approval of the contract with Alack Refrigeration for tile restoration in the restrooms. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Alack Refrigeration for food and beverage equipment and supplies. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with New Limits Enterprise, LLC for tile restoration in the restrooms. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Durr Heavy Construction, LLC for improvements to Parking Lot I. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Kass Brothers, Inc. for improvements to Parking Lot H. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Prison Enterprises for reupholstering of Exhibit Hall Chairs. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Ernest P. Breaux Electrical, Inc. for replacements of the fire alarm system in Phases I, II and III. Motion seconded by Vice President Suggs. **Motion approved.**

Vice President Suggs moved approval of the contract with Martin Insurance Agency, Inc. for property and casualty insurance agency. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Vice President Suggs moved approval of the contract with Arthur J. Gallagher Risk Management Services, Inc. for property and casualty risk management insurance consultant. Motion seconded by Treasurer Sawyers. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Dell Marketing L.P. to purchase servers. Motion seconded by Vice President Suggs. **Motion approved.**

Vice President Suggs moved approval of the contract with Drapes 4 Show to purchase conference style table skirts. Motion seconded by Treasurer Sawyers. **Motion approved.**

Treasurer Sawyers moved approval of the contract with W.W. Grainger, Inc. to purchase food and beverage equipment. Motion seconded by Vice President Suggs. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the December 2011 Financial Statements, and the 2007-2011 Tax Collections.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Treasurer Sawyers moved adjournment, seconded by Vice President Suggs. **Motion approved** and the meeting adjourned at 2:43 p.m.

**ATTEST:** \_\_\_\_\_  
**FRED SAWYERS, TREASURER**

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